

**ADIRONDACK CENTRAL SCHOOL
HIGH SCHOOL
BOONVILLE, NY 13309**

REGULAR BOARD MEETING MINUTES – November 12, 2019

MEMBERS PRESENT	OTHERS PRESENT
Michael Kramer - President Almanda Sturtevant – Vice President John Abdo Bruce Brach Richard Gallo Mark Emery Doug Muha	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal; Jill-Rowlands Will, MS Principal; Jill Schafer, WL Principal; Linda Guernsey, Director of Curriculum/Data; Wendy Foye, CSE Director; Brian Maneen, Transportation Supervisor; Cameron Teachout, Director of Facilities III; Cynthia Lauzon, Athletic Director; Marie Yager, Richard Chrisman-ATA, Alicia Morales, Suzanne Ferris, Emma Hennessey, Alex Gaylord, Breanna Stiefvater, Kaitlyn McGrath, Ciara Schaffner, Hannah Miller, Morgan Hroboni
<u>MEMBERS EXCUSED:</u>	

At 6:00 p.m. Board members were given a tour of the High School building by Mrs. Smith, Principal.

Mr. Kramer, Board President, called the meeting to order at 6:35 p.m.

Mr. Brach moved and Mr. Muha seconded; carried 7-0; to go into executive session to discuss the employment history of particular personnel. Mr. Niznik was appointed Clerk Pro-Tem in the absence of the District Clerk.

Board members returned from executive session at 7:08 p.m. Mr. Muha moved and Mr. Emery seconded, carried 7-0; to go to regular session.

At 7:10 p.m. Mr. Kramer led the recitation of the pledge of allegiance.

PRESIDENT’S MOMENT:

Mr. Kramer welcomed everyone to the meeting. Thanked Mrs. Smith for the tour of the high school building. Great things going on at the high school.

PUBLIC FORUM:

Mrs. Ferris introduced her Government students who were there to observe what goes on at a Board meeting.

Mrs. Yager shared a concern of both parents and teachers regarding not having enough money for supplies in the classrooms. She recognized Mrs. Fox, she is going to miss her. She is glad Mr. Leahy is back and happy to see the Board is thinking about bringing Drivers’ Ed back.

Public Forum ended at 7:14 p.m.

ADMINISTRATOR REPORTS:

Mrs. Smith – High School Principal:

- Semi-Formal will be held this Saturday in the high school cafeteria.
- Students did an excellent job with the high school concert and art show.
- Getting ready for Thanksgiving.
- In keeping with tradition seniors dressed up for Halloween, many great costumes.

Mrs. Rowlands-Will – Middle School Principal:

- Congratulations to Mr. Cotton for being recognized by the Genesis Group as an outstanding educator.
- Congratulations to student Delayna DeVoe who submitted a video and was chosen to be used by motivational speaker Jessie Funk.
- Celebrating the end of the marking period, will have a fun activity 10th period.
- Middle School Concert and Art Show will be held on December 4th.
- Mrs. Bush’s Honors ELA students are creating a grammar book.

Mrs. Schafer – West Leyden Elementary Principal:

- Two very successful PTA events were held at West Leyden Elementary – a STEAM activity and a Trunk & Treat.
- World Kindness Day is tomorrow, everyone is wearing their favorite cardigan in honor of Mr. Rogers.
- As part our STEAM challenge – Teal Farms donated pumpkins which students used to build volcanos.
- To go along with the One District One Book adventure, The One and Only Ivan, students built habitats.
- In Technology, our G-mail rollout happened today, 95% of it went smoothly.
- Required substitute training has wrapped up.

Mr. Roberts – Asst. High School Principal:

- On the 15th MVCC Admissions representative will be at the high school to talk to students about MVCC and the application process. Students can fill out an application.
- On the 21st ASVAB testing will take place with 35 students signed up.
- On the 26th is our go home early drill that is required by SED.
- A Veterans’ Ceremony was held on Friday, November 8th at Boonville Elementary. Amazing to be a part of that. Students did an awesome job. Thanked by many of the veterans who attended. If you have a chance to go next year it is a wonderful experience.

Ms. Lauzon – Athletic Director:

- Will have fall sports wrap up for next meeting.
- Very successful cross country invitational, 36 teams participated. Tyler Fauvelle had the best time. He now goes on to sectionals in Plattsburgh.
- Wrestling started on Monday, all other sports next Monday.
- December 7th wrestling tournament will be held here, anyone who wants to volunteer can always use the help.
- Great response for water babies and elementary swim so the pool is definitely getting used. We are in need of lifeguards.

Mr. Maneen – Transportation Supervisor:

- Buses were prepared for winter – good thing.
- Bus drivers and mechanics love the three new gas buses.

Mr. Teachout – Director of Facilities III:

- New entry sign is up and lit. There is a lot it can do, user friendly.
- Capital project wrapping up, striping track, aluminum doors, exterior lighting.
- Wrapped up fire inspections. Inspector said this is one of the best ones he has done. What did need to be corrected was and he was very happy.

Mr. Kramer asked if the track will be accessible for the winter. Mr. Teachout said one gate will open enough to allow a person to get through to the track. The other gates will be locked. Question was asked about opening the HS/MS building to walkers in the evenings. That could be an option.

Mrs. Foye – CSE Director:

- Special Education training will be held for our special education teachers to hone their skills. One of our Special Education teachers, Rebecca Houser, is certified in crisis prevention. The training will be offered on December 3rd, 4th, 17th and 18th.
- Policy Committee will meet on November 25th.

Mrs. Guernsey – Director of Curriculum, Instruction Assessment & Data:

- BEDs reporting has been completed – information gets sent to the state.
- One District, One Book Adventure – kids are loving it. Going to have a guest reader read a chapter in each building.

Mrs. Keehfus-Jones – Boonville Elementary Principal:

No report.

CONSENT AGENDA:

Mrs. Sturtevant moved and Mr. Gallo seconded, carried 7-0; the Board approved the following by a consensus motion:

Minutes:

October 8, 2019 Audit Committee Meeting and Regular Meeting.

Substitutes:

Non-Teaching:

- >> Bea Joslin – sub-Food Service Helper
- >> Joy Nellenback – sub-Teacher Aide and Library Aide
- >> Paula Guay – sub-Teacher Aide, School Monitor and Food Service Helper

** Pending Background Clearances**

Field Trips:

HS music students to Rome Free Academy for Area All State	11/15 & 11/16/19
FFA members to Oswegatchie Education Center in Croghan	11/15 & 11/16/19
HS 12:1:3:1 students to Boonville Tops	12/6/19, 2/7, 4/3 & 6/5/20
West Leyden Pre-K students to the Utica Zoo	6/4/20
West Leyden & Boonville Elem 5 th graders to Lake George	6/19/20

Building Use:

Boonville Elem PTA to use the cafeteria for fundraiser	12/2/19
North Country White Out Basketball to use the HS/MS gyms	Tuesdays, 11/12 – 3/10/20 Saturdays 1/25, 2/1, 2/8, 2/15, 3/7, 3/14/20
North Country White Out Basketball to use the HS or MS gym	11/16 & 11/23/19
Adirondack JV & V Softball to use the multipurpose room	Tuesdays & Thursdays, 11/14 – March 12 th
Boonville Snow Festival II to use the HS fields for parking	1/30 & 1/31 – 2/1 & 2/2/20
National Jr. Honor Society to use the Boonville Elem gym	2/3/20

REGULAR AGENDA:

Mr. Emery moved and Mr. Abdo seconded, carried 7-0; the Board approved the following:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve Ms. Holly Melnikow after receiving her Transitional B certification in Math:

Name	Tenure Area	Type of Appointment	Certification Status	Effective Date
Holly Melnikow	Math 7-12	4 – year probationary	Transitional B	09/15/2018

“This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher or principal (as applicable) receives an ineffective composite or overall rating in the final year of probationary period the teacher or principal (as applicable) shall not be eligible for tenure at that time.”

Teacher Resignation:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation of Mr. Robert Tiffany effective 10/24/19.

Non-Teaching Resignations:

Resolved that, upon recommendation of the Superintendent of Schools, the Board of Education accept the following resignations:

- >> Courtney Bradish - JV Volleyball & MOD Co-Ed Track coach, effective 10/21/19
- >> Beatrice Joslin - Food Service Helper, effective 11/4/19
- >> Delaney Dorrity - Lifeguard IIB, effective 11/13/19

Mr. Abdo moved and Mr. Muha seconded, carried 7-0; the Board accepted the following:

Retirement:

Resolved that upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation for the purpose of retirement of Mrs. Beth Fox, Payroll Clerk, effective July 13, 2020.

Mr. Muha moved and Mr. Abdo seconded, carried 7-0; the Board approved the following:

Long-Term Substitute:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed retired teacher, Mr. Ken Leahy as a long-term substitute at \$200 a day starting 10/25/19.

Coaches & Volunteers:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following coaches for the 2019-2020 winter sports season:

- >> Courtney Foll - MOD B Girls Volleyball
- >> Blanche Coscomb – JV Girls’ Volleyball
- >> Elroy Moore – MOD Boys Basketball
- >> Missy Fox – Bowling (volunteer)

Model UN:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Mr. William Engelbrecht as the Model UN Club Advisor for the 2019-2020 school year.

Bus Driver – Permanent:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Mr. Gene Peck to the permanent position of school bus driver after successfully completing his 13-week probationary period.

Bus Driver in Training:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Mr. Dino Anderson as a bus driver in training effective November 13, 2019.

Montreal Trip:

Resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approved a proposed trip to Montreal on April 11-13, 2020 hosted by the Adirondack International Club/Foreign Language Club.

2019-2020 Professional Development Plan:

Resolved that upon the recommendation of the Superintendent of Schools, the Board of Education approve the 2019-2020 Professional Development Plan (PDP) that was previously presented at the September 10, 2019 Board meeting.

Surplus Equipment:

Resolved that, upon the recommendation of the Superintendent, the Board declared equipment and/or textbooks from the District as surplus and be disposed of in the most expedient manner as per the discretion

Committee on Special Education:

Resolved that, upon the recommendation of the Committee on Special Education, approval be granted for placement of students.

Budget Transfers:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the budget transfers for October 2019.

ACS combined hockey with Utica CSD:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the Adirondack Central School District combine with the Utica City School District to play Varsity Boys Ice Hockey for the 2019-2020 season.

Town of Forestport Ski Program:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the request from the Town of Forestport to use one school bus and driver to transport children to and from McCauley Mountain as part of their 2019-2020 Ski Program on Dec. 27th, Jan. 4th & 18th, Feb. 1st, 19th & 29th. As in the past the driver would be paid through the Town Voucher system.

School Tax Bill Adjustments/Refunds:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following school tax bill adjustments:

Parcel #	Town/Village	Adjustment/Refund	Reason	Tax Year
22.000-2-36.3	Town of Boonville	None	Duplicate tax parcel - remove	19-20
302689.67.003-2-17	Town of Boonville	\$854.92 refund	Unequal/Excessive assessment	19-20
78.000-1-46.5	Town of Ava	\$109.15 refund	STAR removed in error	19-20

Support Staff:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following support staff:

Name	Position	Civil Service Classification	Type of Appointment	Effective Date	Rate of Pay
Alicia Morales	Office Specialist I	Competitive	Provisional	11/13/19	Grade 13 Step 1
Amanda Taylor	Food Service Helper (2.5)	Non-Competitive	26-week probationary	11/13/19	Grade 7 Step 1

Coach Resignation:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation of Blanche Coscomb as JV Volleyball coach.

Coach & Volunteer:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Mrs. Brittany Lewis as the JV Volleyball coach and Delaney Dorrity as a volunteer for the team for the 2019-2020 season.

Mr. Abdo moved and Mr. Muha seconded, carried 7-0; the Board adopted the following resolution:

Resolution:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt the following resolution authorizing a Reserve Fund pursuant to General Municipal Law section 6-1:

Whereas, the Board of Education of the Adirondack Central School District, Oneida County, New York (the "District"), entered into a contract to sell the District's former Forestport Elementary School (the "Forestport School") to the Town of Forestport for \$300,000; and

Whereas, the District issued obligations for improvements to the Forestport School in 2011 through DASNY (Refinanced in 2017) and in 2018 through DASNY and \$276,365.71 (related to the 2017 DASNY refunding) and \$487,970.09 (related to the 2018 DASNY Bond) is outstanding (the "Forestport School Debt"); and

Whereas, the Town covenanted in the contract of purchase to comply with certain use restrictions set forth therein through October 1, 2033, which restrictions are necessary to insure that the Forestport School Debt continues to comply with representations and covenants the District made to DASNY in connection with the issuance of the Forestport School Debt; and

Whereas, under Section 6-1 of the New York General Municipal Law, upon the cash sale by a school district of a capital improvement for the cost of which obligations were issued pursuant to the local finance law, and when all or part of such indebtedness is outstanding at the time of such sale, a mandatory reserve fund is required to be established for the purpose of retiring such obligations, or, as an additional alternative, paying principal of, or redemption premiums in connection with such obligations.

NOW, THEREFORE BE IT RESOLVED, ON NOVEMBER 12, 2019, BY THE BOARD OF EDUCATION OF THE DISTRICT, AS FOLLOWS:

- Section 1.** A mandatory reserve fund is hereby established pursuant to Section 6-1 of the General Municipal Law for the proceeds derived from the sale of the Forestport School.
- Section 2.** Amounts on deposit in the reserve fund shall be applied to retiring the Forestport School Debt or paying the principal of, or redemption premiums in connection with such debt.
- Section 3.** This resolution shall take effect immediately.

POLL VOTE: Mr. Muha, Mrs. Sturtevant, Mr. Gallo, Mr. Kramer, Mr. Abdo, Mr. Emery, Mr. Brach
7 Yes, 0 No, 0 Absent:

INFORMATION AND DISCUSSION {Enclosures}:

- **Warrants:**
 - General Fund Warrants #5 and #6
 - Lunch Fund Warrants #4
 - Capital Fund Warrants #4
 - Special Aid Warrants #2
 - Trust & Agency Warrant #4
- Treasurer’s Reports – July 31, August 31, September 30, 2019
- Child Nutrition Program
- OHM BOCES sponsored trip to China - April 2-11, 2020 – Three Adirondack juniors from the Level 3 Chinese Class will be traveling with 28 students from OHM BOCES component school districts. Each student pays their own traveling expenses.
- Student Teacher:

Name	College	Major	When	Building/Teacher
Phillip Howard	Utica College	Social Studies	Starting January 6 – March 6, 2020	MS – Suzanne Ferris

- Drivers’ Education Proposal - The Board discussed and Mr. Abdo asked if they could get what the cost of the car, insurance and instruction would be. Mr. Brach likes the idea of doing the instruction during the school year. Mr. Emery would like to see it done during the summer. Administration will start by looking at what the cost of a summer program would be.

NYSSBA Conference:

Mr. Kramer spoke about the NYSSBA Conference in Rochester he and some of the Board members attended in October. Adirondack was well represented. They had the opportunity to attend informative seminars. Mrs. Cihocki, Mrs. Schafer and Mrs. Guernsey all did a great presentation, thank you.

Mr. Brach stated that having the time to sit and listen to speakers on education, he really enjoyed that.

Mr. Niznik stated you can always learn things to bring back and implement in your district.

Mrs. Sturtevant stated she liked the Mental Health Initiatives.

Class of 2020 Request:

Mr. Kramer also spoke about the request sent to the Board from the Class of 2020 regarding being allowed to decorate their graduation caps.

Mr. Niznik stated this has been brought up previously. There has to be law and order. The administration supports graduation and it should be a concerted effort. A great amount of work goes into planning graduation right up to the last minute decision of whether or not Mother Nature is going to allow it to be held outside or not.

Mr. Gallo said his graduation students are allowed to decorate their caps, but the caps are checked just prior to the start of the ceremony to make sure they are respectful.

More discussion will take place regarding this request.

HANDOUTS:

- ACS Enrollment as of November 6, 2019
- District Calendar – Month of November
- Claims Auditor Report for October 2019
- Conferences approved by the Superintendent
- Conference Report – STANYS Conference – *C. Marchione*

At 8:17 p.m. Mr. Abdo moved and Mr. Muha seconded, carried 7-0; to go into executive session to discuss the employment history of particular personnel.

Michelle Freeman, District Clerk

Board members returned from executive session at 10:00 p.m. Mr. Emery moved and Mr. Abdo seconded; carried 7-0, to go into regular session.

The Board adjourned to the Regular Meeting to be held on Tuesday, December 10, 2019 in the Middle School cafeteria at 7:00 p.m.

Edward S. Niznik, Clerk Pro-Tem